INTERNATIONAL CENTRE FOR THE STUDY OF THE PRESERVATION AND THE RESTORATION OF CULTURAL PROPERTY

AG6/4 Rev. 1
Rome, April 1971

GENERAL ASSEMBLY
Sixth Session
Rome, 26, 27, 28 & 29 April, 1971

DRAFT PROGRAMME AND BUDGET

(Biennial Period 1971 - 72)

N.B. : The present document has had to be amended due to a slight modification in income of which the Secretariat of the Centre was informed after distribution of documents
INTRODUCTION

The adhesion of the United States of America to the Centre dated 20 January 1971 and the increase in the value of contributions of member countries to UNESCO by 13% has enabled the Centre, without modifying the basis of its calculations, to present a programme and budget notably greater than in 1969-70.

For convenience of comparison the main figures of this previous report are reproduced in the left margin of the current document, provisions for 1971-72 being indicated in the right margin.

Broadly, the enlarged resources have been distributed in the following way among the different budget headings:

- New activities $78,000
- Development of pre-existing activities $27,175
- Increases in the cost of personnel and of general services $68,444

As already understood by the General Assembly from its Fifth Session, the training of specialists in all domains of conservation has emerged as one of the fundamental missions of the Centre; this is why it has been considered opportune to give priority to developments in this sector, not only in the way of reinforcing programmes already established as for example the specialized courses in conservation of monuments and historic sites and that dealing with the conservation of mural paintings but in studying a new project devoted to the fundamental principles of conservation, a project which could begin as a pilot study during the academic year 1972-73, its full realization being deferred pending installation of the Centre in S. Michele.

On the other hand, the disorganised multiplication of requests for scholarships and the almost total absence of coordination between these and the money available from different sources has become so complicated as to threaten not only the interests of the scholars but of the great institutions who accept these scholar attachés for training. As a contribution to resolving these difficulties the Centre proposes to make an experiment with institutions who receive many such scholars by appointing didactic assistants who will look after the interests of students sent by the Centre and by UNESCO. This scheme has been tried successfully in Rome and the principle will now be extended to London.
A second initiative concerns the contributions of the Centre to the organization of three Regional Seminars. These have a triple significance: to enable specialists from one geographical or cultural region to discuss and define their specific problems relating to conservation; to provoke an exchange of views by visits of some international experts and by these means to give the Centre direct knowledge of the regional problems of conservation so that these may be given due weight in the planning of future programmes. As a first effort the Regional Centres established by UNESCO in Mexico and in New Delhi will be chosen in order to reinforce and consolidate the bonds already existing between these organisations and the Rome Centre and to establish the necessary infra-structure for the good organisation of these conferences. The choice of the United States of America for a third Seminar has equally for aim the examination of problems of particular interest to North America and the development of its relations with the Centre.

If, as we hope, these plans develop satisfactorily one can envisage their future extension to other regions, notably in Africa where the Centre in Jos, established by UNESCO, would be a natural point of departure.

The increase in the cost of personnel is explained by the following:

- Engagement of Mr. Gaël de Guichen, chemist, as Training Assistant, Miss M. Bracci as interpreter and Mrs. E. Ambrosi Haswell as bilingual typist, contingent upon the departure of Miss C. Eales-Barkay on December 31, 1970.

- General advancement of salaries conforming to the FAO salary scale on which the salaries of personnel of the Centre are based.

- Reorganisation, as foreseen, of the salaries of the Director and Vice-Director and the engagement of a new assistant for the Director.

- Organisation of a superannuation system for the staff based upon salary quotas amounting to 21% with an official Centre participation to the extent of 2/3 of this.

- Provision of cover to the extent of $20,000 for expenses entailed by the Centre in moving to San Michele.
For the rest, it is essential to set aside a sufficient sum to cover the first months of the ensuing year without being forced to borrow and this is necessary as the major part of the income from contributions does not arrive before the month of June. Our reserve of $20,000 thus reinforces the contribution to the Working Capital Fund ($30,000) in providing capital to meet this demand which increases naturally with increases in the activities and budget of the Centre.
## INCOME

Incomes 1969-70

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Residue at 31/12/1970</td>
<td>53,376</td>
</tr>
<tr>
<td>2. Contributions of Member States and Associates for 1971-72</td>
<td>465,584</td>
</tr>
<tr>
<td>3. UNESCO Contracts</td>
<td>11,000</td>
</tr>
<tr>
<td>4. Special contribution of the Belgian Government for the Monuments Course</td>
<td>6,000</td>
</tr>
<tr>
<td>5. Special contribution of the Italian Government</td>
<td></td>
</tr>
<tr>
<td>- Salary of Italian personnel</td>
<td>33,966</td>
</tr>
<tr>
<td>- Office charges and maintenance, lighting, etc.</td>
<td>12,300</td>
</tr>
<tr>
<td>(Art. 2 of the Agreement between UNESCO and the Italian Government)</td>
<td></td>
</tr>
<tr>
<td>- Contribution to expenses of General Assembly</td>
<td>1,600</td>
</tr>
</tbody>
</table>

TOTAL : $584,426
## EXPENDITURE

Expenses incurred during 1969-70

<table>
<thead>
<tr>
<th>I.</th>
<th>General Policy</th>
<th>II.</th>
<th>Programme</th>
</tr>
</thead>
<tbody>
<tr>
<td>5,290</td>
<td>1. General Assembly</td>
<td>1. Library and documentation</td>
<td></td>
</tr>
<tr>
<td>1,421</td>
<td>2. Entertainment costs</td>
<td>Purchase of books, photocopies, microfilms, etc., subscriptions to periodicals and binding costs</td>
<td></td>
</tr>
</tbody>
</table>

- Publications pending at 1/1/1971 with Eyrolles, Paris:
  - G. Massari, "Bâtiments humides et insalubres; pratique de leur assainissement". (in the press)
  - B. Mühlethaler, "The Conservation of Waterlogged Wood". (Translation from original German, now in course of revision)
  - D. M. Flyate, (ed.) "The Conservation of Paper". (Translation from original Russian, now in course of revision)
  - R. Organ, "Electrolytic and Electrochemical Treatment of Metal Antiquities". (ICOM Report now being completed)
  - P. Mora and P. Philippot, "La Conservation des Peintures Murales". (Translation now being completed)
Publications projected:

- Selection of basic texts on the examination and conservation of polychrome sculptures. Translation required from German and from Spanish.

Lecture Notes edited by the Centre.

Brochure giving information on the Centre.

3. Training

Contribution by contract from UNESCO of $6,000

26,704

3.1 Annual course of specialisation in the conservation and restoration of monuments and historic sites - 6 months (January-June). In collaboration with the Faculty of Architecture of the University of Rome.

11,748

3.2 Annual course of specialisation in the examination and conservation of mural paintings - 4 months (15 March - 15 July). In collaboration with the Istituto Centrale del Restauro.

3.3 Organisation of a field training experiment in Romania on the conservation of mural paintings undertaken by past students of the course and local technicians. One or two expeditions of two months: to be in 1971 and/or 1972.
3.4 **Engagement by the Centre of Temporary Didactic Assistants** to aid our students and those of UNESCO on location in foreign museums.

3.5 **Preparation of programme** and means for realizing an annual course on "Fundamental Principles of Conservation" designed for restorers, technicians, scientists and those responsible for the conservation of cultural property. This course, initially to be for 4 months, should be able to begin as a pilot project during 1972-3 academic year. It is designed to give participants a basic grounding of scientific knowledge and fundamental methodology in matters of conservation.

3.6 **Pilot Scheme at the Superintendance of the Galleries of Rome (Palazzo Venezia)**

- Consultant's contract: 10,000
- Equipment and running costs: 2,000

3.7 **Scholarships**

Subventions for making up insufficiently financed scholarships or aiding the most promising candidates to attend lectures at the Centre. The Centre awards scholarships given by the Italian Government for a total sum of $16,000 and those given by UNESCO for a total of $69,000 to students frequenting the
3.7 (continued)
courses or taking part in
lecture or field training,
after careful selection of
candidates and organisation
of programmes.

1.155

3.8 Didactic Material 3.000
This subject deals with did-
actic documentation, mainly
audio visual and expenditure
necessary for material for
the courses.

2.265

3.9 Running Costs of Laboratory 4.000
Minor apparatus and materials
necessary for demonstrations,
courses and emergency missions.

4. Promotions of Research

4.671

4.1 Meetings of Experts organ-
ised by or in collabor-
ation with the Centre.

- Working groups of the ICOM
  Committee for Conservation
  4.000

- Coordination of activities of
  Rome Centre and UNESCO
  Regional Centres
  4.000

- Mixed committee for the
  conservation of stone
  4.000

4.2 Contracts

12.156

4.2.1 Conservation of 13.000
Unbaked Brick
Structures. Cont-
inuation of work in
the laboratory and
4.2.1 (continued) in the field, in collaboration with IRPA and Turin University.

4.2.2 Treatment of Stone, 10,000 Establishment in Bologna of a centre for coordinating field experiments in collaboration with the Superintendence and the mixed international Committee for Stone Treatment.

6,000 4.2.3 Centre for the Conservation of Graphic Documents, Paris. Collaboration in the establishment of a centre for specialised training in biological problems.

5,000 4.2.4 Interdisciplinary Research on effects of air pollution in Venice (UNESCO contract).

5. Regional Seminars 26,500

Contribution for the organisation of three meetings, to be held in the regional centres of UNESCO in Mexico, New Delhi and the United States respectively, in order to examine problems particular to each region thus benefitting from the experience of international experts.

21,632 6. Missions 18,500

Combined expenses for missions of Centre personnel and experts employed by the Centre.
### III. Secretariat

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. <strong>Existing personnel and promotions</strong></td>
<td>154,500</td>
</tr>
<tr>
<td>Foreseen FAC increases of about 15%</td>
<td>15,460</td>
</tr>
<tr>
<td>Contribution of Italian Government</td>
<td>33,966</td>
</tr>
<tr>
<td>2. <strong>Social Expenses</strong></td>
<td>28,900</td>
</tr>
<tr>
<td>Superannuation with contribution of Centre equalling 14% of salaries</td>
<td></td>
</tr>
<tr>
<td>3. <strong>An assistant to the Director</strong></td>
<td>15,000</td>
</tr>
<tr>
<td>from September 1971</td>
<td></td>
</tr>
<tr>
<td>4. <strong>Temporary employees and/or one documentalist</strong></td>
<td>4,900</td>
</tr>
<tr>
<td>5. <strong>Office Expenses</strong></td>
<td>13,900</td>
</tr>
<tr>
<td>(postal, bank, telephone expenses, etc.) - cfr. IV, 2</td>
<td></td>
</tr>
<tr>
<td>6. <strong>Contribution of Italian Government for offices, etc.</strong></td>
<td>12,900</td>
</tr>
<tr>
<td>(art 2 of the Agreement Italy-Unesco)</td>
<td></td>
</tr>
</tbody>
</table>

### IV. General Services

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. <strong>Equipment</strong></td>
<td>8,000</td>
</tr>
<tr>
<td>This subject deals with the acquisition of permanent equipment,</td>
<td></td>
</tr>
<tr>
<td>equipment for office, library and documentation, laboratory and</td>
<td></td>
</tr>
<tr>
<td>didactic.</td>
<td></td>
</tr>
<tr>
<td>2. <strong>Technical Services</strong></td>
<td>6,000</td>
</tr>
<tr>
<td>Combination of services common to various fields of work, in particular</td>
<td></td>
</tr>
<tr>
<td>the xerox machine for reproduction of documents, transport of students</td>
<td></td>
</tr>
<tr>
<td>and materials, etc.</td>
<td></td>
</tr>
<tr>
<td>No.</td>
<td>Description</td>
</tr>
<tr>
<td>-----</td>
<td>-----------------------------------------------------------------------------</td>
</tr>
<tr>
<td>16.389</td>
<td><strong>Rents and Insurances</strong>&lt;br&gt;Including heating, maintenance, lighting, etc.</td>
</tr>
</tbody>
</table>

**V. Working Capital Fund and Reserve**

<table>
<thead>
<tr>
<th>No.</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Contribution to Working Capital Fund</td>
<td>30,000</td>
</tr>
<tr>
<td>2</td>
<td>Reserve for expenses of the move to San Michele and emergency missions.</td>
<td>20,000</td>
</tr>
</tbody>
</table>

**TOTAL:** $584,426